

Stephen FOSTER'S CHILDREN ACADEMY OF MUSIC POLICIES AND PROCEDURES :

1. PLEASE BE ON TIME WITH THE NECESSARY MUSIC FOLDER AND ASSIGNMENTS. This is an important lesson and I appreciate your cooperation and understanding. Do not forget to mark your practice days. I do understand regular school work is important.

2. ALL LESSON FEES ARE PAYABLE (\$60 for 4 weeks or for the months with 5 weeks \$75) MONTHLY IN ADVANCE (the first week of the month) THANKS SO MUCH.

3. There will no longer be make up lessons for students who do not show and THE LESSON FEES WILL BE FORFEITED. THIS IS BECAUSE OF THE TREMENDOUS NUMBER OF LAST HOUR CANCELLATIONS/NO SHOWS AND THE NEED FOR THE ACADEMY TO PROFESSIONALLY DEVELOP. YOUR YEARS OF DEDICATION AND SUPPORT IS INVALUABLE TO ME. Thank you .

4. My student's music and academic FUTURE IS IMPORTANT TO me as your dedicated teacher, HOWEVER, IF YOU DECIDE TO DISCONTINUE HIS OR HER LESSONS PLEASE CALL ME IN ADVANCE SO SOMEONE ELSE CAN UTILIZE YOUR TIME SLOT. I AM VERY CONCERNED WHEN A STUDENT DISCONTINUES HIS OR HER LESSONS WITHOUT NOTIFICATION. THANK YOU SO MUCH FOR YOUR CONSIDERATION AND COOPERATION.

5. PLEASE ENCOURAGE PRACTICE AT HOME. WE HAVE SEEN PROGRESS OF THE CHILDREN and adults , HOWEVER, I WANT THEM TO KNOW THAT PRACTICE MAY NOT MEAN PERFECT BUT IT DOES MEAN GROWTH. WITH APPRECIATION, .

Please Print (student's name and parent name and date signed.) thanks

_____ of _____ date _____
signature _____